

REPORT TO COUNCIL

Lead Member: Councillor Brian Long E-mail: cllr.brian.long@west-norfolk.gov.uk		Other Cabinet Members consulted:		
		Other Members consulted: Environment and Community Panel Corporate Performance Panel		
Lead Officer: Samantha Winter E-mail: sam.winter@west-norfolk.gov.uk Direct Dial:01553 616327		Other Officers consulted:		
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications (incl S.17) NO	Equalities Impact Assessment NO	Risk Management Implications NO

Date of Meeting: 14 June 2018

APPOINTMENTS TO OUTSIDE BODIES AND PARTNERSHIPS

Purpose of Report

The report seeks the appointment of representatives to serve on outside bodies and partnerships, which fall within the General, Parished and Unparished categories. Nominations for representatives to serve on outside bodies and partnerships which fall within the Scrutiny and Regulatory categories will be made by the Environment and Community Panel and Corporate Performance Panel and are also submitted for approval by Council as set out in point 4.1 of the report.

Recommendations

- 1) That the Council appoints representatives to serve on the outside bodies and partnerships listed in the Parish level and General categories as shown at Appendix 1.
- 2) That Council approves the appointment of representatives nominated by the Environment and Community Panel and Corporate Performance Panel to serve on outside bodies and partnerships which fall within the Scrutiny and Regulatory categories as shown in part 4.1 of the report and Council nominates members to serve on the scrutiny outside bodies if no nominations were made by the Panels.
- 3) That the reporting arrangements be noted, as shown in section 3 of the report.
- 4) That the Hunstanton Green Joint Management Committee be disbanded.

Reason for decision

To ensure continued involvement in the community by the Council

1.0 BACKGROUND

1.1 The Cabinet at its meeting on 29 May 2018 confirmed a number of Executive appointments to outside bodies and partnerships. Further appointments are made by the Council in the following categories:

- Scrutiny and regulatory roles

- Parish level representation, parished and unparished areas
- General appointments

2.0 INSURANCE COVER FOR BOROUGH COUNCILLORS

2.1 The Council's insurance will indemnify any employee or member arising from their service on the board or participation in the capacity of governor, officer, trustee, director, committee member or other official of any not-for profit entity other than the insured.

Provided always that:

- a) The service or participation by the employee or member is specifically requested by or under the specific direction of the insured.
- b) The insured is legally entitled to approve the service or participation and to indemnify the employee or member in respect of it.
- c) Any payment will only be made by the insurer for an amount in excess of any indemnification or insurance coverage provided by the not-for-profit entity or afforded from any other source and to which the employee or member is entitled.

2.2 When a member is appointed to serve on an outside body, they should also ensure that as well as completing the Register of Financial and Other Interest form, they should complete the annual "Related Party Transactions form", with the details of those bodies on which they serve.

3.0 FEEDBACK FROM MEMBERS ON OUTSIDE BODIES

3.1 Arrangements for reporting back by Members serving on Outside Bodies are approved every year at Council as follows:

3.1.1 The Environment and Community Panel and Corporate Performance Panel should be able to request reports from Councillors serving on outside bodies which fall within their remit. By programming the reports over the Panel's annual timetable of meetings, it would be possible for members both to assess the usefulness of making appointments to bodies and be informed of any relevant matters.

3.2 Cabinet Members serving on outside bodies will report via their Cabinet Members' reports to Council.

3.3 It is not intended that reports would be required from Councillors serving on bodies local to their wards. All would be encouraged, however to use the Members' Bulletin to report on the work of any such organisation.

4.0 APPOINTMENT OF REPRESENTATIVES

4.1 Scrutiny and Regulatory Roles

The Corporate Performance Panel nominated Councillor P Beal as their representative on Hunstanton Sailing Club Development Sub-Committee.

Nominations made by the Environment and Community Panel at their meeting on 12th June, in respect of the following outside Bodies, will be tabled at the Council meeting.

- Borough Council/College of West Anglia Liaison Board
- King's Lynn and West Norfolk Area Museums Committee
- Norfolk County Council – Norfolk Countywide Community Safety Partnership Scrutiny Sub-Panel
- Norfolk Health Overview and Scrutiny Committee
- West Norfolk Community Transport Project
- King's Lynn Town Football Club

4.2 General Appointments, Parish Level Representation, Parished and Unparished Areas

Appendix 1 attached lists the bodies for which representatives are to be appointed and details the current representative.

5.0 HUNSTANTON GREEN JOINT MANAGEMENT COMMITTEE

It is recommended that the Hunstanton Green Joint Management Committee be disbanded. Regular meetings are held between the Council and Hunstanton Town Council that incorporate the work of the Hunstanton Green Joint Management Committee.

6.0 FINANCIAL IMPLICATIONS

Mileage and subsistence allowances for Councillors attending meetings.

7.0 ACCESS TO INFORMATION

Current lists of member representation

APPENDIX 1**APPOINTMENTS TO BE MADE BY FULL COUNCIL ON 14 JUNE 2018**

For information Scrutiny and Executive appointments are shown in italics

<u>NAME OF OUTSIDE BODY</u>	<u>NUMBER OF REPRESENTATIVES PERMITTED</u>	<u>CURRENT REPRESENTATIVE/S</u>	<u>TERM OF OFFICE</u>
Backhams Almshouses Trust	1 Parish	Sally Twyman (non-council)	Annual
Bexwell Poors Land Charity	1 Parish	T White	Annual
Borough Council/College of West Anglia Liaison Board	1 Scrutiny <i>1 Exec</i>	To confirm the nomination put forward by the Environment and Community Panel <i>B Long (appointed by Cabinet)</i>	Annual
Brancaster Commons Committee	1 Parish	Mrs E Watson	Annual
Burnham Overy Harbour Management Committee	1 Parish	Miss S Sandell	Annual
Downham Market Leisure Centre Joint Management Committee	2 General <i>1 Exec</i>	Mrs J Westrop and M Howland <i>Mrs K Mellish (appointed by Cabinet)</i>	Annual
Freebridge Community Housing Board	2 General	M Hopkins and B Long	Annual
Gaywood Allotment Trust	4 General	T Smith, G Middleton, M Shorting and Mrs S Young	Annual
Hunstanton and District Festival of Arts	1 Parish	Mrs C Bower	Annual
Hunstanton Regeneration Project Team	3 Parish <i>1 Exec</i>	P Beal, Mrs C Bower and R Bird <i>A Beales and P Hodson (appointed by Cabinet)</i>	Annual
Hunstanton Sailing Club Development Sub Committee	1 Scrutiny	To confirm the nomination put forward by the Corporate Performance Panel – Councillor P Beal	Annual
John Sugars Almshouses	2 General	L Bambridge, Sally Twyman (non-council) and Janice Minns	Annual

Charity		(non-Council)	
King's Lynn and West Norfolk Area Museums Committee	3 Scrutiny 1 General <i>1 Exec</i>	To confirm the nominations made by the Environment and Community Panel. Councillor A Tyler <i>Mrs E Nockolds</i>	Annual
King's Lynn Emmerich Twinning Club	2 General	A Tyler and T Smith	Annual
King's Lynn Town Centre Partnership	2 Parish level <i>2 Exec</i>	L Bambridge and 1 vacancy <i>B Long and P Hodson</i>	Annual
King's Lynn Town Football Club	1 Scrutiny	To confirm the nomination made by the Environment and Community Panel.	Annual
Marriott's Warehouse	3 General	P Gidney, Dr Richards (non-council) and 1 vacancy	Annual
Norfolk Countywide Community Safety Partnership Scrutiny Sub-Panel	1 Scrutiny and 1 sub	To confirm the nominations made by the Environment and Community Panel.	Annual
Norfolk Health Overview and Scrutiny Committee	1 Scrutiny and 1 sub	To confirm the nominations made by the Environment and Community Panel.	Annual
North End Trust	1 Parish	Mrs E Nockolds	Annual
Outwell Charities	1 Parish	C J Crofts	Annual
Queen Elizabeth Hospital Governors Council	1 General	P Kunes	Annual
Safer Neighbourhood Action Panel – Downham Market	2 Parish	D Pope and B Long	Annual
Safer Neighbourhood Action Panel – Hunstanton	2 Parish	P Beal and T Bubb	Annual
Safer Neighbourhood Action Panel – King's Lynn	2 Parish	L Bambridge and A Tyler	Annual
Sibelco – Leziate Quarry Liaison Committee	2 Parish	A Beales and J Moriarty	Annual

West Norfolk and King's Lynn Girls School Trust	1 General	Mrs E Nockolds	Annual
West Norfolk Community Transport Project	1 Scrutiny	To confirm the nomination made by the Environment and Community Panel.	Annual
West Norfolk Youth Advisory Group	1 General	1 vacancy	Annual
West Walton Poors Charity	1 General	Mrs B Porter (non-council)	Annual
William Cleave Educational Foundation	2 Parish	L Bambridge and S Fraser	Annual